

Minutes of the Hoath Parish Council Meeting held on Monday 13th April 2026 at 5.45pm in Hoath Village Hall.

Present: Councillors: Imogen Morizet (Chair), Karen Johncock, Mark Wilkinson, Adele Wright and William Hawkins. Caroline Read (Parish Clerk & RFO), KCC Cllr Mark Mulvihill, plus 1 member of the public were also present.

- 1. Apologies.** All Parish Councillors present. CCC Cllr Rachel Carnac sent her apologies.
- 2. Declarations of Interest & Dispensation requests.** Cllr Wilkinson declared an interest to item 13 in the agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Minutes of the Last Meeting.** Councillors unanimously RESOLVED to agree the minutes of the previous meeting held on Monday 9th March 2026, were a true record and were signed by Cllr Morizet (Chair).
- 4. General Power of Competence:** Councillors CONSIDERED and unanimously RESOLVED that Hoath Parish Council meets the eligibility criteria set out in the Localism Act 2011, s.8 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, namely that at least two-thirds of Councillors are elected and that the Clerk holds the Certificate in Local Council Administration (CILCA), and therefore that the Council adopts the General Power of Competence.
- 5. The meeting was adjourned to allow representations from members of the public:**
 - There were no comments/representations from the public.
- 6. KCC & CCC Report:** KCC Cllr Mulvihill provided his monthly update.
- 7. The meeting was reconvened to complete business items on the agenda.**
- 8. Planning:**
 - There were no new Planning Applications to consider:
 - Other Planning Matters: Councillors NOTED CCC's refusal of planning applications at Forge House: CA/25/02321 and Three Acres: CA/26/00161
- 9. Canterbury District Local Plan Consultation:** Councillors CONSIDERED and RESOLVED to make representation to the Planning Inspector.
- 10. Manston Airport Consultation:** Councillors CONSIDERED and RESOLVED to attend the public consultation on the Reopening Manston Airport - 2026 Airspace Change Consultation.
- 11. Canterbury District Transport Strategy Consultation:** Councillors CONSIDERED and RESOLVED to make comment.

Chair Initials:

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12. Canterbury District Draft Biodiversity Strategy Consultation: Councillor CONSIDERED and RESOLVED to make comment.

13. Open Spaces:

- Councillors CONSIDERED three quotes for the design and installation of an information board at the Village Green and RESOLVED to purchase from Mr Wilkinson at a cost of £270. Cllr Wilkinson to install.
- Councillors CONSIDERED and RESOLVED to protect the bulbs/plants at the Village Green boundaries by installing a low-level post and rail and RESOLVED to obtain three quotes for the works.

14. Finance:

- Councillors CONSIDERED and RESOLVED to APPROVE the Statement of Internal Control for FY 2026/27.
- Councillors NOTED the following payments for March 2026:

○ Clerk Salary/Expenses/Pension	-
○ CPRE Subscription	£60.00
○ KALC – Chairman’s conference	£84.00
○ Bank Charges	£7.00
- Councillors NOTED the following receipts for March 2026:

○ Bank Interest	£127.29
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- Councillors received the bank statements and accompanying invoices/receipts, and Cllr Hawkins completed the Unity Bank Reconciliations to 31st March 2026.
- Councillors NOTED the current cashbook and Unity Trust plc bank balances as of 31st March 2026 to be: Current Acc: £2,232.57 Reserve Acc: £23,836.29
Total: £26,068.86
- Councillors NOTED the CIL recovery action by CCC.
- Councillors NOTED the income and expenditure for FY 2025/26.
- Councillors REVIEWED the Budget for FY 2026/27. The Clerk advised that the budget agreed at the December 2025 meeting had been published and the precept request submitted. The Clerk further advised that the Parish Council is currently in a good financial position, with the General Fund providing some scope to accommodate limited expenditure on unforeseen or unbudgeted items if required.
- Councillors NOTED Cllr Hawkins’ concerned view and that expenditure should, wherever possible, remain within agreed budget lines.
- The Clerk also invited Councillors to familiarise themselves with the Governance and Accountability for Smaller Authorities in England - Practitioners’ Guide, which sets out the proper practices to be applied when completing the Annual Governance and Accountability Return (AGAR), particularly in relation to the management and reporting of general and earmarked reserves to ensure that the information required by the internal and external auditors can be provided.

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- Councillors CONSIDERED and RESOLVED to APPROVE the following payments:
 - Data Protection Course Fees: Cllr Wilkinson £16.00
 - Clerk April 2026 Salary/Pension -
 - SMS CIS Payroll quarterly fee £36.00
 - KALC Subscription £315.83
 - HMRC (PAYE) £257.22
 - Bank Charges £7.00

15. Report of the Clerk and RFO:

- Councillors NOTED the Clerks Report and correspondence received.

16. Date of the next Meeting: Councillors CONSIDERED and RESOLVED that the date of the next meeting would be the Annual Meeting of the Council, at 5.45pm on Monday 11th May 2026.

17. End

Caroline Read
 Parish Clerk and Responsible Financial Officer
 Hoath Parish Council
clerk@hoathparishcouncil.gov.uk

Signed as a true record (Chair) _____ Date: _____

Chair Initials:

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