

## **Annual Parish Meeting - Notice and Agenda - Monday 19<sup>th</sup> May 2025**

All residents of the Parish of Hoath are invited to attend the statutory Annual Parish Meeting to be held on **Monday 19<sup>th</sup> May 2025 at 6pm**. This is to be followed by the Annual Meeting of the Council, for the transaction of the business as described in the following agendas:

### **Annual Parish Meeting at 6pm on Monday 19<sup>th</sup> May 2025**

The Annual Parish Meeting is not a Parish Council meeting. It is a meeting of the Parish electors and usually takes place between 1 March and 1 June. In practice these meetings celebrate local activities and provide residents in the community an opportunity to meet their Councillors.

#### **Annual Parish Meeting Agenda:**

1. Welcome introduction by the Chair of Hoath Parish Council.
2. To sign as a correct record the Minutes of the last Annual Meeting of the Parish Meeting held on 13<sup>th</sup> May 2024.
3. Any matters arising from the previous minutes.
4. To RECEIVE the Annual Report from the Chair of Hoath Parish Council.
5. To RECEIVE a short presentation on the Neighbourhood Plan Questionnaire.
6. To RECEIVE the Annual Report from the KCC and CCC Councillors.
7. To RECEIVE Annual Reports from voluntary & statutory associations associated with the Parish of Hoath.
8. Residents' participation and questions.
9. Chair of Hoath Parish Council to close the meeting.

\*\*\*\*\*

## **Annual Meeting of the Parish Council - Notice and Agenda Monday 19<sup>th</sup> May 2025**

### **Annual Meeting of the Council (to commence no earlier than 6.45pm on Monday 19<sup>th</sup> May 2025)**

The Annual Council Meeting is when the Parish Council elects a Chair and a Vice-Chair and decides which Councillors will lead on particular areas such as planning, highways, neighbourhood plan, etc.

**Dear Hoath Parish Councillors and residents,**

**I hereby give you notice that the Annual Meeting of the Parish Council will be held in the Village Hall, Hoath, on Monday 19<sup>th</sup> May 2025 at 6.45pm.**

All Members of the Parish Council are summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend.

1. **To elect a Chair and Vice- Chair:** (To include signing of the Acceptance of Office).
2. **Apologies:** Members are asked to receive apologies.
3. **Declarations of Interest & Dispensation requests:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

- 4. Minutes of the Last Meeting:** To receive the minutes and confirm the recommendations or resolutions therein of the meeting of the previous meetings of the Parish Council on Monday 1<sup>st</sup> April and 28<sup>th</sup> April 2025.
- 5. Matters arising from previous minutes:** To discuss any matters arising from previous minutes.
- 6. To NOTE appointments of other Members:** Planning, Highways, Neighbourhood Plan, etc.
- 7. KCC and CCC Reports:** To receive the reports of representatives of Kent County Council and Canterbury City Council.
- 8. The meeting will be adjourned for a maximum of 15 minutes to allow representations from members of the public.**
- 9. Planning:** To consider any planning matters, including new and decided applications:
- 10. Allotments:** To NOTE any update.
- 11. Open Spaces:** To NOTE any update.
- 12. Governance and Policies:** To CONSIDER and ADOPT the following policies:
  1. Standing Orders 2025 (incorporating updates to 14 and 18).
- 13. Report of the Clerk and RFO:** To receive report from the Clerk including:
  1. To NOTE current cashbook/bank balance.
  2. To CONSIDER and APPROVE invoices for payment.
  3. To complete the Bank Reconciliations to 30<sup>th</sup> April 2025.
  4. To CONSIDER and APPROVE to add Cllr Wilkinson to the Unity Trust Banking Mandate.
  5. Clerk's Report including correspondence, to NOTE and review.
- 14. Date of the next Parish Council meeting:** Monday 9<sup>th</sup> June 2025.

Caroline Read  
Clerk and RFO to Hoath Parish Council