

HOATH PARISH COUNCIL - Meeting Notice and Agenda

Dear Councillors and Residents of Hoath,

26th March 2025

I hereby give you notice that the next Parish Council meeting of Hoath Parish Council will be held in the Village Hall, Hoath, on 1st April 2025 at 5.45pm.

All Members of the Parish Council are summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend.

- 1. Apologies.** Members are asked to receive apologies.
- 2. Declarations of Interest & Dispensation requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Co-option to the Parish Council.** LGA 1972, s87(1). Councillors to CONSIDER application(s) for the Parish Council's vacancy and RESOLVE to fill by co-option.
- 4. Minutes of the Last Meeting.** To receive the minutes and confirm the recommendations or resolutions therein of the Parish Council meeting held on Monday 10th February 2025.
- 5. Matters arising from previous minutes:** To discuss any matters arising from previous minutes.
- 6. The meeting will be adjourned for a maximum of 15 minutes to allow representations from members of the public. On completion, the meeting will be reconvened to complete business items on the agenda.**
- 7. Planning:**
 - To CONSIDER new planning applications that arise before the meeting.
 - To CONSIDER any other Planning matters.
- 8. Neighbourhood Plan (NP):**
 - To CONSIDER and APPROVE the final draft of the NP questionnaire.
 - To CONSIDER three quotes for the production of the NP questionnaire, (size to be A5 booklet, with colour cover and black print). To RESOLVE to print 300 copies.
 - To CONSIDER and RESOLVE to launch the NP questionnaire at the Annual Parish Meeting on 19th May 2025.
- 9. Open Spaces:**
 - To NOTE the installation of a Memorial Bench and Tree at the Village Green.
 - To CONSIDER and RESOLVE to purchase benches for the Village Green using funds from CCC Capital Grant Reserve.
- 10. Allotments:**
 - To NOTE any update.

11. Policy and Governance:

- To CONSIDER and RESOLVE the Biodiversity Policy.
- To CONSIDER and RESOLVE Financial Regulations 2025.
- To CONSIDER and RESOLVE the Statement of Internal Control for FY 2025/26.

12. Report of the Clerk and RFO: To receive report from the Clerk including:

- To complete the Lloyds Bank Reconciliation to 3rd February 2025, (and any bank statement received thereafter), and complete the Unity Bank Reconciliations to 28th February and 31st March 2025.
- To NOTE current cashbook/Lloyds and Unity Trust plc bank balances.
- To NOTE the transfer of banking to Unity Trust Bank plc.
- To CONSIDER and RESOLVE to transfer a sum into the new Instant Access Acc.
- To NOTE the Budget Report from 1st April 2024 to 31st March 2025.
- To NOTE the payments & receipts for FY 2024/25.
- To CONSIDER and RESOLVE any invoices for payment.
- To NOTE the Clerk's Report including any correspondence.

13. Date of the next meeting: The next Annual Parish Meeting will take place at 6pm on 19th May 2025, the Annual Meeting of the Parish Council, to include the election of a Chair will follow on completion.

14. End.