

# HOATH PARISH COUNCIL - Meeting Notice and Agenda

Dear Councillors and Residents of Hoath,

3<sup>rd</sup> December 2024

I hereby give you notice that the next Parish Council meeting of Hoath Parish Council will be held in the Village Hall, Hoath, on Monday 9<sup>th</sup> December 2024 at 5.45pm.

All Members of the Parish Council are summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend.

- 1. Apologies.** Members are asked to receive apologies.
- 2. Declarations of Interest & Dispensation requests.** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
- 3. Minutes of the Last Meeting.** To receive the minutes and confirm the recommendations or resolutions therein of the Parish Council meeting held on Monday 11<sup>th</sup> November 2024.
- 4. Matters arising from previous minutes:** To discuss any matters arising from previous minutes.
- 5. KCC and CCC Reports.** To receive the reports of representatives of Canterbury City Council and Kent County Council.
- 6. Community Warden Report:** To receive the report of the Community Warden.
- 7. The meeting will be adjourned for a maximum of 15 minutes to allow representations from members of the public. On completion, the meeting will be reconvened to complete business items on the agenda.**
- 8. Planning:** To CONSIDER new planning applications, plus any that arise before the meeting:

Reference	Location	Proposal	Comment Expiry Date
CA/24/01833	Garden Cottage Church Road Hoath Kent CT3 4LA	2 dormers to side elevation, rooflight to front elevation, insertion of doors to side elevation together with two-storey infill extension to rear elevation.	13 Dec 24
CA/24/02033	Millview Maypole Lane Hoath Kent CT3 4LJ	T1 Sycamore Tree located in rear garden - fell	13 Dec 24
CA/24/01920	Little Rushbourne Cottage Hoath Road Hoath Kent CT3 4JP	3x Ash trees 30% reduction - in front garden, 3x Ash trees fell - in back garden, 4x Oak trees 10% reduction - in front garden	Not Available

- To NOTE any other Planning matters.

**9. Neighbourhood Plan.**

- To NOTE any update on the Neighbourhood Plan.
- To CONSIDER and to RESOLVE to produce a Neighbourhood Plan questionnaire.

**10. Open Spaces:**

- To RESOLVE to undertake an Asset Review for damage or repairs needed.

**11. Allotments:**

- To NOTE any update.

**12. Capital Grant Application.**

- To CONSIDER and RESOLVE to apply for a CCC Capital Grant to purchase a speed indicator device.

**13. Budget and Precept:**

- To CONSIDER and RESOLVE the budget requirements for Financial Year 2025/26.
- To CONSIDER and RESOLVE the Reserve funds.
- To CONSIDER and RESOLVE set the Precept figure for submission to Canterbury City Council no later than 20<sup>th</sup> December 2024.

**14. Policy and Governance:** To CONSIDER and RESOLVE the following policies and procedures:

- Reserves Policy
- Risk Assessment FY 2024/25
- Internal Control FY 2024/25

**15. Report of the Clerk and RFO:** To receive report from the Clerk including:

- To NOTE current cashbook/bank balance.
- To complete the Bank Reconciliation to 30<sup>th</sup> November 2024.
- To enrol the Clerk onto the LGPS (Kent Pension) Scheme, backdated to 1<sup>st</sup> April 2024.
- To CONSIDER and RESOLVE for the Clerk to commence CiLCA course.
- To CONSIDER and RESOLVE to apply for a Unity Bank Debit Card.
- To NOTE the Clerk's Report including any correspondence.
- To CONSIDER and RESOLVE invoices for payment.

**16. Date of the next meetings:** The next Parish Council meeting is scheduled for 5.45pm on Monday 10<sup>th</sup> February 2025.

Caroline Read  
Clerk and RFO to Hoath Parish Council